

DELHI DEVELOPMENT AUTHORITY
[FINANCE & EXPENDITURE]

No: FE 16 (35) 2007/Pt-I/174

Dated: 03-05-2007

FINANCE & EXPENDITURE CIRCULAR NO: 05/2007

The Authority vide Resolution No.208 dated 25-02-67 declared Vice-Chairman as Head of Department of the DDA. The Authority also authorized the Vice-Chairman to delegate such administrative and financial powers, to any officer of the Authority, as may be considered appropriate by him.

By virtue of above authorization, the Vice-Chairman has been pleased to delegate some powers to the officer of Planning Department as under: -

S.No.	Item	Authority	Power to the extent
1.	Sanction of Consultancy fee/digitization of drawings/record/preparation of drawings/presentation reports/models	Additional Commissioner (Planning)	Up to Rs.5.00 lakh (Rupees Five Lakh only) in a financial year (maximum Rs.20,000/- per assignment) subject to availability of Budget provision
2.	Taxi/Auto reimbursement/ fare TA/DA GPF Advance	Additional Commissioner (Planning)	Full powers subject to entitlement of the officers
3.	Purchase of Technical Stationery/hardware/software accessories	Additional Commissioner (Planning)	Up to Rs.10,000/- in a financial year subject to availability of Budget provision
4.	Contingency/Delegation Fee/Training Fee	Additional Commissioner (Planning)	Up to Rs.10,000/- in a financial year subject to availability of Budget provision

These powers delegated may be treated as co-terminus with the project i.e. on completion of project these may be treated as withdrawn. These powers shall be exercised prudently and judiciously. Responsibilities of the delegation of powers in this regard devolve on the competent authority.


[RAJIV PANDEY]
CHIEF ACCOUNTS OFFICER

All concerned officers